



Student’s home department/faculty _____

Student’s home university _____

This confirms the arrangements for the visit of _____ (student name) from _____ to _____, 20_____. _____ (UVic supervisor) will serve as temporary supervisor while this Visiting International Research Student (VIRS) is working on the following project: _____.

Further arrangements regarding research resources and financial support are as follows:

UVic tuition fees and other student fees are **waived** for undergraduate VIRS.

All VIRS are responsible for making their own [accommodation arrangements](#).

Please ensure that the VIRS is aware of the requirement that they are responsible for maintaining their own extended health insurance coverage while at the University of Victoria.

VIRS must do four things prior to arriving at UVic:

1. After you have been admitted to UVic, contact UVic’s International Centre for Students (icsinfo@uvic.ca) for guidance on the appropriate immigration documents for your stay in Canada.
2. If your research project involves human or animal subjects the [required ethics forms](#) must be completed and submitted as soon as possible. For questions, please contact ethics@uvic.ca.
3. Understand the [University of Victoria’s intellectual property policy](#) and the bearing it may have on research. VIRS and their UVic supervisor will meet regularly to ensure research is progressing smoothly.
4. Complete [UVic’s VIRS application form](#) and submit it together with this signed Visiting International Research Agreement to the xianjingz@uvic.ca. The Office of the Registrar (OREG) will complete [the registration process](#). Please note that a final grade will be required at the conclusion of the research activity – please refer to the [academic calendar](#). Official transcripts are available from the Office of the Registrar.

Signature, UVic supervisor

Printed name and date

Signature, student’s home supervisor

Printed name and date

Signature, student’s home international coordinator

Printed name and date

Signature, UVic academic unit head

Printed name and date

Signature, visiting international research student

Printed name and date

Signature, host institution’s international coordinator

Printed name and date

